



SHEPRETH PARISH COUNCIL

AGENDA

Parish Clerk email: parishclerk@sheprethparishcouncil.co.uk
Chairman's email: nick.downer@sheprethparishcouncil.co.uk

I hereby give you notice that a meeting of the Parish Council will be held remotely on **Thursday 11th March 2021 at 7.30pm.**

Details of the Zoom meeting are: **ID: 822 6425 4792 Passcode: 361924**

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The Parish Councillors are:- Cllr Downer (Chairman), Cllr Green (Vice-Chairman), Cllr White, Cllr Mannion, Cllr Smith, Cllr Fisher, Cllr Sarris.

Barbara Isherwood - Clerk

Date of Notice: 5th March 2021

Public Participation – The Council welcomes members of the public and the press to their meetings. At the beginning of the meeting, for 12 minutes, members of the public may contribute their views and comments to the Parish Council relating to the business to be transacted at the meeting. *Presentation from Ross Pow regarding operation of the Seearo site at Barrington Park Farm.*

21/41	To receive and approve apologies for absence	
21/42	To receive any Declarations of Interest and Dispensations (members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances) a) To receive declarations of interest from councillors on items on the agenda. b) To receive written requests for dispensations for disclosable pecuniary interests (if any). c) To grant any requests for dispensation as appropriate.	All
21/43	To approve Minutes of Meeting held on 11th February 2021 (previously circulated) to be signed as permitted.	All
21/44	To agree a resolution to exclude the public from the last agenda item – approval of grass cutting contract.	
21/45	To receive reports and updates from County & District Councillors	Cllrs Hales, and McDonald
21/46	A talk from Rob Mungovan on the River Shep and the Shepreth environment including recent flooding and future development.	
21/47	Planning applications for consideration & agreement of response:	All
	21/00601/S106A – Modification of planning obligations to amend clause 1.5.2 of the Third Schedule to a conditional Mortgagee Exclusion Clause, delete clause 1.5.3 of the Third Schedule in its entirety, as well as adding a conditional MEC into the Fifth Schedule, of the Section 106 Agreement dated 10 th January 2013 made between SCDC (1) CCC (2) and Hill Partnerships Ltd (3) relating to development of land adjacent to 26-58 Meldreth Road, Shepreth. Ref: S/0506/10 – comments by 26 March 2021.	
	SCDC Notifications for information only	

	20/02931/NMA1 – Non material amendment on application 20/02931/FUL (Demolition of 4 bed house and construction of 4 bed replacement dwellinghouse – resubmission of 20/01807/FUL). Internal alterations, relocation of one door, resizing one window, removing a window and inserting two roof lights. Dunsbridge Cottage, Dunsbridge Turnpike, Shepreth SG8 6RA 21/00931/PR106A – Prior approval for the erection of agricultural grain stores for the storage of corn. – Newbury Grain Store, Adjacent to Dobbies Garden Centre, Cambridge Road, Shepreth TPO – Tree Preservation Order – 21/0269/TTPO – Trees opposite the road between 2 to 12 High Street, Shepreth SG8 6PP. Group of mixed species, clear overhead cables along road, aesthetic pruning, cables being installed for Broadband. Temporary Prohibition of Through Traffic Works being carried out on Meldreth Road, Shepreth on 4th April 2021 between 00:30 hrs and 08:00 hrs. Alternative routes.	
	Other planning developments of interest to the village of Shepreth. • Response to call for sites – submission (discussion and approval) • Station Fields • East/West Rail – Clerk has responded as requested. • S W Cambridgeshire planned development • Consultation on the proposed June 2021 revisions to Validation – any comments from Councillors? • Legal advice for Shepreth Parish Council - update	
21/48	Clerk's report • Meeting dates in April & May on zoom – publishing of agenda for Annual Parish meeting 13th April 2021 • Payments on to Scribe and Bank • Minutes, agendas, phone calls, emails • Catch up with Chairman on zoom • Uploading onto website • Allotments – we need to consider how to keep them in a manageable condition and look at allotment rents • Clerk has booked several training sessions on Scribe ready for the end of year and start of new financial year • Clerk attended the Practitioner's Conference run by SLCC over 3 days and felt it was a good learning opportunity.	Clerk
21/49	<u>Reports and updates on actions/decisions/proposals relating to the following:</u> Shepreth Village Hall Melbourn Youth Development (MAYD) MSF Rail User Group/MSF Community Rail Partnership – Network Rail Public Consultation – papers circulated – on website and Transport & Works Act Order (circulated) Shepreth Spitfires Coronavirus Village infrastructure reports on various current issues relating to the village or parts of the village.	RW/ND JM RW LS RW All/JF

	• Line Markings any more to add? • Housing – Consultation by 23.3.21 • Frog End mud on pavement – Clerk update • Energy initiatives – Community Energy Revolution (Cllr Fisher reported (previously circulated), Net Zero, County Broadband • S106 wish list for discussion only	Clerk JF All			
21/50	To approve the purchase of a defibrillator for the village and discuss the siting of it.	All			
21/51	To agree the Staffing panel – minimum 3 councillors and maximum 5 councillors and terms of reference.	All			
21/52	To agree a resolution to write to our MP Anthony Browne stating the reasons to keep virtual meetings viable for our parish council extending beyond 6th May 2021.	Clerk			
21/53	New Swings for Recreation ground – they have been installed, the matting has been questioned due to unevenness but the parish council has been told this will even out over time and is not H&S hazard by Kettering Play Safe.	Clerk			
21/54	To discuss and approve moving our website to Eyelid Productions for sum of £860.00 – making us a gov.uk website as well as gov.uk email addresses. This website will mean the Clerk can already do all the admin and uploading and will be supported by Eyelid Productions without more cost. Saving the council £300.00 per annum on website support costs. The new website will give the parish council the ability to post agendas to all residents who subscribe with their email addresses and also has a questionnaire facility that will help if we need to ask residents for their opinions or help etc.(this will be really useful for future grants). Posts with updated news also go straight to inboxes. This website is very organised and up to date and is specially produced for parish councils. 75 parish councils in Bedfordshire have already moved over to this company.				
21/55	Planting 5 trees at Old School Field - planted.	RW			
21/56	Finance payments and receipts for Feb 2021 for approval and to approve the budget virements as below:- Move £123.25 from Hall Hire to Stationery & Postage Move £224.58 from Internal Auditor, move £410.00 from Entertainment & Celebrations both to PAYE/NI Move £235.00 from Street Lighting to Minor Works Move £500.00 from GDPR reserves to IT costs Move £183.00 from Chairman’s Allowance to IT costs	All			
Contractor/Invoice No.		Date	Net	VAT	Gross
HMRC		28.02.21	132.20	0.00	132.20
CAPALC – training – Councillors & course on annual meetings x 2 inv 2385 & 2337		04.12.20 & 04.02.21	210.00	0.00	210.00
CAPALC – annual membership & GDPR cover		01.04.21	385.36	0.00	385.36
Kettering Playsafe – installation of swings & mats inv 1658		25.02.21	1800.00	360.00	2160.00
Proludic – 4 bay swings inv SIN003504		03.02.21	3694.78	738.96	4433.74
Canalbs – internal auditor inv 0408		05.02.21	170.62	0.00	170.62

Royal British Legion – annual donation	28.02.21	125.00	0.00	125.00
Shepreth Parish Churchyard maintenance – annual donation	28.02.21	750.00	0.00	750.00
Havenpower – Street Lighting inv IN1104931704, 702,700	01.02.21	109.88	5.50	115.38
1&1 Ionos inv 203024875480	05.02.21	8.00	1.60	9.60
Unknown debt to CCC – details to follow		1936.91		1936.91
(Have not included the line above in totals)		£7385.84	£1106.06	£8491.90
RECEIPTS		RECEIPTS		
Cambridgeshire ACRE - refund	15.02.21	57.00		

BANK BALANCES AT 28.02.21	
Unity Trust Current account	£ 28005.59
Unity Trust Savings account	£ 32919.06
Credit Card (petty cash)	£117.74

21/57	Correspondence received • Email from residents regarding rabbit shooting and dog friendliness	
21/58	Agenda items for next month	All
21/59	To discuss and approve the grass cutting contract from 2021 – 2024 – papers circulated with agenda. This item subject to the resolution in item 21/44 of this agenda.	All

Please note that in order to comply with the tight deadlines imposed on determination of planning applications, the Parish Council may consider other recently notified planning applications. Details are available on the Greater Cambridge Shared Planning monthly list of validated applications at <https://applications.greatercambridgeplanning.org/online-applications/search.do?action=monthlyList>

Dates of Parish Council Meetings for 2020/21

8th April 21, **Annual Parish Meeting is 22nd April 21, 6th May including Annual Meeting of the Parish Council**, 10th June 21, 8th July 21, No meeting August 9th September 21, 14th October 21, 11th November 21, 9th December 2021.

Powers

1. Local Government Act 1972, s111
2. Local Government Act 1972, s112
3. Local Government Act 1972, s137
4. Local Government Act 1972, s142
5. Public Health Act 1875, s164
6. Town & Country Planning Act 1990, s106