



SHEPRETH PARISH COUNCIL AGENDA

Parish Clerk's email: parishclerk@sheprethparishcouncil.gov.uk

Chairman's email: nick.downer@sheprethparishcouncil.gov.uk

Dear Councillors, I hereby give you notice that a meeting of the Parish Council will be held on **Monday 20th November 2023 at Shepreth Village Hall at 7.30pm**. All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The Parish Councillors are: - Cllr Downer (Chairman), Cllr Stone (Vice-Chairman), Cllr Cartmell, Cllr Dutton, Cllr Fisher, and Cllr White. The County Councillor for Shepreth is Peter McDonald, District Councillors for Shepreth are Jose Hales and Sally-Ann Hart.

Kate Laugharne - Clerk

Date of Notice: 13th November 2023

Public Participation – The Council welcomes members of the public and the press to their meetings. At the beginning of the meeting, for 12 minutes (or 3 minutes per individual) members of the public may contribute their views and comments to the Parish Council relating to the business to be transacted at the meeting or suggest a topic for future discussion.

23/169 To receive and approve apologies for absence.

23/170 To receive any Declarations of Interest and Dispensations (members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances)

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensations as appropriate.

23/171 To approve the Minutes of the Full Parish Council meeting on 16th October 2023 (circulated previously)

23/172 To receive the County and District Councillor reports and updates (previously published on the website).

23/173 To note the report on ongoing activity from Sustainable Shepreth and to answer their requests:

- Funding request, approx. £450 pa
- To ask that the PC offers interim financial management support whilst Sustainable Shepreth set up a bank account

23/174 Update on ditch and drain project from Mr Nick Mann

23/175 Planning Applications for consideration and agreement of response:

Proposal : Single storey rear extension and addition of two first floor rear dormers

Reference : 23/04117/HFUL

Public access link : <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/04117/HFUL>

Proposal : Change of use of an unused office building (Class E) to short term letting accomodation.

Reference : 23/04192/PRIOR

Public access link : <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/04192/PRIOR>

23/176 Allotments. To discuss options for the allotments based on the report from Cllr John Fisher

23/177 Playground Maintenance. To consider a new inspection and maintenance contract following the decision by our previous maintainers to cease doing this work

23/178 Six free trees. To decide if we want to take up the offer of six free trees from SCDC, and if so, what we should get and where they should be planted.

23/179 Royston and District Community Transport. To consider a request to confirm continuation of financial support.

23/180 Shepreth Spitfires. To consider a request for a fenced off area of the recreation field for equipment storage.

23/181 Community Energy Project. To note report from Cllr John Fisher and discuss any further actions.

23/182 Chairman to report on EV charging project

23/183 Public Meeting: to agree strategies resulting from last month's public meeting.

23/184 Slide replacement.

23/185 Asset Condition Report plus any road or footpath condition to be reported:

- Benches in recreation fields
- Lock to recreation field gate

23/186 To discuss potential change in electricity supplier for street lighting.

23/187 Reserves and 2024-2025 budget.

23/188 Request for access to the bank account by debit card from clerk.

23/189 To approve the following invoices to be paid :

Voucher	Net	VAT	Total	Description	Supplier
89	£100.00	£0.00	£100.00	Donation Royal British Legion	Royal British Legion
87 & 88	£738.92	£0.00	£738.92	Staff costs	Staff costs
86	£150.00	£30.00	£180.00	Grass cutting contract	Herts & Cambs Ground Maintenance Ltd
85	£160.00	£32.00	£192.00	Car park maintenance	Herts & Cambs Ground Maintenance Ltd
84	£34.64	£0.00	£34.64	Stationery	Katherine Laugharne expenses
	£93.98	£18.80	£112.78	Recycling bins for Sus Shep	Wheelie bins direct 2U
	£216.88	£10.33	£206.55	Street lighting (taken by direct debit)	Drax

23/190 Approval of the submission of the Expression of Interest to Amey for the MUGA funding as follows:

- S106 contribution proposed to be £19,045
- Amey funding being applied for £25,000

RECEIPTS for November 2023

£145.50 – Village Hall share of CCTV costs

£24.00 – allotment rent

Bank Accounts at end of Oct 23:

Unity Trust Savings account £102,002.80

Unity Trust Current account £39,883.31

Please note that in order to comply with the tight deadlines imposed on determination of planning applications, the Parish Council may consider other recently notified planning applications at this meeting that may not have been publicised on this agenda.

Future meetings will be held on 3rd Monday of the month at the Village Hall in Shepreth at 7.30pm.

Meetings on 18th December 2023, 15th January 2024, 19th February 2024, 18th March 2024, 15th April 2024, 20th May 2024.