



SHEPRETH PARISH COUNCIL AGENDA

Dear Councillors, I hereby give you notice that a meeting of the Parish Council will be held on **Monday 21st October 2024 at Shepreth Village Hall at 7.30pm**. All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The Parish Councillors are: - Cllr Stone (Chair), Cllr Dutton (Vice Chair) Cllr Bast, Cllr Cartmell, Cllr Fisher, Cllr Pankhurst and Cllr White. The County Councillor for Shepreth is Peter McDonald, District Councillors for Shepreth are Jose Hales and Sally-Ann Hart.

Kate Laugharne – Clerk

Date of Notice: 16th October 2024

Public Participation – The Council welcomes members of the public and the press to their meetings. At the beginning of the meeting, for 12 minutes (or 3 minutes per individual) members of the public may contribute their views and comments to the Parish Council relating to the business to be transacted at the meeting or suggest a topic for future discussion.

24/098 Apologies for absence.

To receive and approve apologies for absence.

24/099 Councillors' Declarations of Interest

To receive and declarations of interest for items on the agenda. (members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances)

- a) To receive any declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensations as appropriate.

24/100 Approval of Minutes

To approve the Minutes of the Full Parish Council meeting on 16th September 2024.

24/101 County and District Councillor reports and updates.

24/102 Sustainable Shepreth

To note the report on ongoing activity from Sustainable Shepreth, including the request that the Parish Council shares their request for volunteers, and to note the report on the National Day of Action on Climate and Nature.

24/103 Planning Applications for consideration and agreement of response:

No new applications

24/104 Camprop development site, Station Rd

To discuss allocation of s106 funding from the Camprop development site

24/105 Highways and Streetlighting Stakeholder Surveys

To discuss whether SPC wishes to comment on the current surveys on Cambridgeshire County Council's delivery of Highways and Streetlighting services

24/106 Storage Compound for Greenway work

To decide upon a suitable site for a storage compound for Greater Cambridge Partnership during upcoming work on the Shepreth Spur of the Melbourn Greenway.

24/107 Staffing – HR committee

To decide upon an HR committee to deal with any staffing issues

24/108 Allotments**24/109 Grounds Maintenance contract**

To decide whether to extend the existing contract with the current supplier or to seek quotes for a new contract.

24/110 Community Energy Project

To note Cllr Fisher's reports on the current state of the community energy project and to note that, as approved at the September 2024 PC meeting, Cllr Fisher has applied on behalf of the Parish Council for the stage 1 Community Energy Fund grant.

24/110 Budget plans

To consider any plans with budget implications for the upcoming year.

24/111 Multi Use Games Area (MUGA)

Cllr Dutton to report on the latest news on the MUGA

24/112 Financial matters.

To approve the financial reports and all payments.

Invoices to be paid:

Voucher number	Net	VAT	Total	Description	Supplier
97	£420.00	£84.00	£504.00	External audit	PKF Littlejohn LLP
98	£75.00	£0.00	£75.00	Training	CAPALC
99	£300.00	£60.00	£360.00	Play area repairs	Broadmead Leisure Ltd
100, 101	£834.99	£0.00	£834.99	Staff costs	Staff
102	£15.00	£3.00	£18.00	keys cut for post box	Timpsons (paid by Cllr White, to be reimbursed to her)
103	£150.00	£30.00	£180.00	Grass cutting contract	Herts & Cambs Ground Maintenance Ltd

104	£280.00	£56.00	£336.00	Cut of verges	Herts & Cambs Ground Maintenance Ltd
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Invoices incorrectly entered on last month's agenda, corrected information below :

Voucher no	Net amount	VAT	Total amount	Description	Supplier
80	£130.00	£26.00	£156.00	Defibrillator maintenance	Community Heartbeat Trust
79	£240.00	£48.00	£288.00	Playground repairs	Broadmead Leisure Ltd
77	£57.99	£0.00	£57.99	Events costs – village picnic	Village events committee reimbursement of expenses

Invoices paid since last meeting:

Voucher number	Net	VAT	Total	Description	Supplier	Comments
89	£18.97	£0.00	£18.97	NEST pension	NEST	Direct debit
93	£25.00	£0.00	£25.00	PAYG phone top up	Tescos	Bought on clerk's card
94	£3.00	£0.00	£3.00	Bank Service Charge	Lloyds bank	Direct debit
92	£11.92	£2.38	£14.30	Graffiti cleaner	Amazon	Bought on clerk's card
91	£18.00	£0.00	£18.00	Bank service charge	Unity bank	Direct debit
	£196.00	£0.00	£196.00	Apple trees for OSF	East of England Apples & Orchards project	Bought on behalf of Sustainable Shepreth

RECEIPTS in September 2024

Second portion of precept	£ 21,433.00
EV charger revenue	£ 42.91
Field hire	£ 120.00
Bank interest	£ 425.40

Bank Accounts at end of September 2024:

Unity Trust Savings account	£ 55,515.82
Unity Trust Current account	£ 34,182.01

Please note that in order to comply with the tight deadlines imposed on determination of planning applications, the Parish Council may consider other recently notified planning applications at this meeting that have been publicised on this agenda.

Future meetings will be held on 3rd Monday of the month at the Village Hall in Shepreth at 7.30pm. There will be no meeting in August.

Next meeting on 18th November 2024.