



SHEPRETH PARISH COUNCIL AGENDA

Dear Councillors, I hereby give you notice that the meeting of the Parish Council will be held on **Monday 21st July 2025 at Shepreth Village Hall at 7.30pm**. All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The Parish Councillors are: - Cllr Stone (Chair), Cllr Dutton (Vice Chair), Cllr Bast, Cllr Fisher, Cllr Maison, Cllr Pankhurst, and Cllr White. The County Councillor for Shepreth is Peter McDonald, District Councillors for Shepreth are Jose Hales and Sally-Ann Hart.

Kate Laugharne – Clerk

Date of Notice: 16th July 2025

Public Participation – The Council welcomes members of the public and the press to their meetings. At the beginning of the meeting, for 12 minutes (or 3 minutes per individual) members of the public may contribute their views and comments to the Parish Council relating to the business to be transacted at the meeting or suggest a topic for future discussion.

25/111 Apologies for absence.

To receive and approve apologies for absence.

25/112 Councillors' Declarations of Interest

To receive and declarations of interest for items on the agenda. (members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances)

- a) To receive any declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensations as appropriate.

25/113 Approval of Minutes

To approve the Minutes of the Parish Council meeting held on 16th June 2025.

25/114 County and District Councillor reports and updates.

For information.

25/115 Sustainable Shepreth

To note the report on ongoing activity from Sustainable Shepreth.

25/116 Climate and Nature Action Plan (CANAP)

To note the report on ongoing activity on CANAP.

To authorise representatives of Sustainable Shepreth to use the PC's Parish Online account.

To decide whether SPC wishes to respond to the consultation by Natural Cambridgeshire on the Local Nature Recovery Plan and to be part of the pilot project.

25/117 Planning Applications for consideration and agreement of response:

No new applications.

25/118 Allotments

To decide upon a contractor for clearance of the overgrown allotments.

To note report and authorise Cllr Maison and Clerk to apply for a grant for allotment improvement from SCDC.

25/119 Old School Field

To decide upon a contractor for installation of picnic benches.

To decide whether remaining s106 contribution can be put towards play equipment for OSF or whether alternative funding should be sought.

25/120 Local Government Reorganisation

To decide upon any response to the survey currently being carried out on local government reorganisation.

25/121 Trees

To note amended tree survey and decide upon any works to be carried out.

To consider whether to apply for a grant for tree purchase from the Network Rail Community Tree Planting Fund.

25/122 Appointment of Parish Council nominated trustee to Shepreth Schools Trust

For review and approval.

25/123 Play equipment repair

To approve repair and maintenance works to play equipment.

25/124 Clerk's report

For information

25/125 Information on ongoing works in the village

For information

- Development of Camprop site, 12 Station Road
- Development of Kenzies Yard site, 6 Angle Lane
- Shepreth Spur of Melbourn Greenway
- Meldreth Road level crossing
- Ditch and drain clearance.

25/126 Financial matters

To review and approve monthly finance report for end of June 2024

To review and approve invoices to be paid

Invoices to be paid:

Voucher No	Net	VAT	Total	Description	Supplier
75	£175.00	£35.00	£210.00	Emergency tree work	Shire trees

74	£95.00	£19.00	£114.00	Increased memory for Clerk's laptop	Format Computer Services Ltd
73	£10.49	£0.00	£10.49	postage refund to Cllr Fisher	Post Office
70, 72	£918.13	£0.00	£918.13	Staff costs Aug 2025	staff
69, 71	£929.74	£0.00	£929.74	Staff costs July 2025	Staff
68	£310.00	£62.00	£372.00	Cut of verges	Herts & Cambs Ground Maintenance Ltd
67	£72.00	£14.40	£86.40	Mapping software	Geosphere Ltd
65	£74.40	£14.88	£89.28	Repairs to War Memorial	Darren J Stanford Coachworks & Restorations Ltd
64	£120.00	£24.00	£144.00	Play area repairs	Broadmead Leisure Ltd
63	£170.00	£34.00	£204.00	Grass cutting contract	Herts & Cambs Ground Maintenance Ltd
62	£170.00	£34.00	£204.00	Grass cutting contract	Herts & Cambs Ground Maintenance Ltd
61	£2,580.00	£516.00	£3,096.00	Installation of MUGA	ETC Sports Surfaces Ltd
60	£170.00	£34.00	£204.00	Grass cutting contract	Herts & Cambs Ground Maintenance Ltd
59	£169.90	£0.00	£169.90	Audit - Internal	CAPALC

June payments not on last month's agenda:

Voucher No	Net	VAT	Total	Description	Supplier	Comments
58	£6.00	£0.00	£6.00	Bank Service Charge	Unity Trust Bank	Direct debit
57	£3.00	£0.00	£3.00	Bank Service Charge	Lloyds bank	direct debit
56	£3.60	£0.00	£3.60	Stamps and postage	Post Office	Bought on card
55	£10.00	£0.00	£10.00	Mobile top up	Tescos	Bought on card
54	£6.65	£1.33	£7.98	Stationery	Amazon EU Sarl UL branch	Bought on card

53	£14.98	£3.00	£17.98	Email assistance	Cloud Next Limited	Bought on card
52	£96.13	£8.26	£104.39	Street Lighting charges	SSE Energy Solutions	Direct debit
51	£11.00	£0.00	£11.00	CCTV monthly data	Tescos	Direct debit
50	£23.19	£0.00	£23.19	NEST pension	NEST	Direct debit

RECEIPTS in June 2025

Bank interest	£	477.63
EV Charger income	£	77.99

Bank Accounts at end of June 2025:

Unity Trust Savings account	£	36,759.57
Unity Trust Current account	£	82,173.58

Meetings are held on the third Monday of the month at the Village Hall in Shepreth at 7.30pm. There is no meeting in August.

Next meeting on **15th September 2025**.