



SHEPRETH PARISH COUNCIL AGENDA

Dear Councillors, I hereby give you notice that the meeting of the Parish Council will be held on **Monday 15th September 2025 at Shepreth Village Hall at 7.30pm**. All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The Parish Councillors are: - Cllr Stone (Chair), Cllr Dutton (Vice Chair), Cllr Bast, Cllr Fisher, Cllr Maison, Cllr Pankhurst, and Cllr White. The County Councillor for Shepreth is Peter McDonald, District Councillors for Shepreth are Jose Hales and Sally-Ann Hart.

Kate Laugharne – Clerk

Date of Notice: 10th September 2025

Public Participation – The Council welcomes members of the public and the press to their meetings. At the beginning of the meeting, for 12 minutes (or 3 minutes per individual) members of the public may contribute their views and comments to the Parish Council relating to the business to be transacted at the meeting or suggest a topic for future discussion.

25/127 Apologies for absence.

To receive and approve apologies for absence.

25/128 Councillors' Declarations of Interest

To receive and declarations of interest for items on the agenda. (members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances)

- a) To receive any declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensations as appropriate.

25/129 Approval of Minutes

To approve the Minutes of the Parish Council meeting held on 21st July 2025.

25/130 County and District Councillor reports and updates.

For information.

25/131 Sustainable Shepreth

To note the report on ongoing activity from Sustainable Shepreth.

25/132 Planning Applications for consideration and agreement of response:

Proposal : Replacement of existing front porch and replacement of uPVC door.

Site : 77 Frog End Shepreth Cambridgeshire SG8 6RF

Reference : 25/03037/HFUL & 25/03038/LBC

Public access links <https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/03037/HFUL> & <https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/03038/LBC>

Proposal : Re-ordering of the first floor level bathroom, removal of existing cylinder and modern studwork partition wall. The re-ordering of the sanitaryware.

Site : 2 Fowlmere Road Shepreth Cambridgeshire SG8 6QG

Reference : 25/03087/LBC

Public access link <https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/03087/LBC>

Proposal : Installation of a pair of gates to the front of the property.

Site : 51 Meldreth Road Shepreth Cambridgeshire SG8 6PS

Reference : 25/01133/HFUL

Public access link <https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/01133/HFUL>

Proposal : Works to TPO trees

Site : Tyrells Hall 30 Fowlmere Road Shepreth Cambridgeshire SG8 6QS

Reference : 25/0878/TTPO

Public access link <https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/0878/TTPO>

25/133 Insurance renewal

To decide upon an insurance supplier.

25/134 Allotments

To note current position of allotment improvements – report from Cllr Maison

25/135 Old School Field

To decide upon

- a contractor for installation of benches
- bench siting
- whether Sustainable Shepreth may plant shrubs along the bare fence
- whether to plant a conifer to be used as a Christmas tree
- whether to get the roundabout cleaned and repainted

25/136 MUGA

Cllr Dutton to report on use of the MUGA.

25/137 EV charger

To decide whether to enter a three year contract with our current operations supplier.

25/138 Flood Action Group

Report by Cllr Bast

25/139 Campervan parking in the Village Hall car park

To decide upon any actions to be taken as the car park is being advertised as suitable for campervan parking.

25/140 Internal auditor for 2025/26

To approve CAPALC internal audit service as the internal auditors for financial year 2025/26.

25/141 Wildlife Park grant application to the Rural England Prosperity Grant fund

To decide whether to recommend PC support of this grant application.

25/142 Information on ongoing works in the village

For information

- Development of Camprop site, 12 Station Road
- Development of Kenzies Yard site, 6 Angle Lane
- Shepreth Spur of Melbourn Greenway
- Any other works

25/143 Financial matters

To review and approve monthly finance report for end of August 2025

To review and approve invoices to be paid

Invoices to be paid:

Voucher No	Net	VAT	Total	Description	Supplier
101, 100	£945.67	£0.00	£945.67	staff costs	Staff
99	£200.70	£0.00	£200.70	Locum clerk 2023	CAPALC
98	£75.00	£0.00	£75.00	Training 2023	CAPALC
97	£189.00	£0.00	£189.00	Orchids	British Orchids
96	£84.83	£16.97	£101.80	Orchids	Wild Flower Lawns and Meadows Ltd – to be reimbursed to Cllr Fisher
95	£310.00	£62.00	£372.00	Cut of verges	Herts & Cambs Ground Maintenance Ltd

July & August payments not on July's agenda:

Voucher No	Net	VAT	Total	Description	Supplier	Bank
94	£3.00	£0.00	£3.00	Bank Service Charge	Lloyds bank	Direct debit
93	£7.00	£0.00	£7.00	Land Registry	Land Registry	Bought on card
92	£7.00	£0.00	£7.00	Land Registry	Land Registry	Bought on card
90	£123.60	£24.72	£148.32	IT software annual renewal	Format Computer Services Ltd	Bought on card

89	£42.00	£8.40	£50.40	IT software annual renewal	Format Computer Services Ltd	Bought on card
88	£6.00	£0.00	£6.00	Bank Service Charge	Unity Trust Bank	Direct debit
87	£11.00	£0.00	£11.00	CCTV monthly data	Tescos	Direct debit
86	£3.00	£0.00	£3.00	Bank Service Charge	Lloyds bank	Direct debit
85	£93.46	£18.69	£112.15	Bicycle racks	Broxap Ltd	Bought on card
84	£10.00	£2.00	£12.00	CCTV monthly data	Giffgaff Ltd	Direct debit
83	£42.65	£8.53	£51.18	Signage	Sign Max AB	Bought on card
82	£3.74	£0.75	£4.49	Signage	Lumean Ltd	Bought on card
81	£6.00	£0.00	£6.00	Bank Service Charge	Unity Trust Bank	Direct debit
80	£93.04	£8.00	£101.04	Street Lighting charges	SSE Energy Solutions	Direct debit
79	£11.00	£0.00	£11.00	CCTV monthly data	Tescos	Direct debit
78	£364.83	£14.17	£379.00	Planning application fee	PortalPlanQuest Limited	Agreed PC meeting 19-5-2025
77	£23.19	£0.00	£23.19	NEST pension	NEST	Direct debit
76	£1,102.00	£220.40	£1,322.40	CCTV camera pole for Rec	TJC Services	Agreed PC meeting 17-6-2024

RECEIPTS in July & August 2025

EV Charger income July 25	£ 50.70
EV Charger income Aug 25	£ 66.48
VAT refund	£ 4800.72

Bank Accounts at end of August 2025:

Unity Trust Current account	£ 32,463.36
Unity Trust Savings account	£ 82,173.58

Meetings are held on the third Monday of the month at the Village Hall in Shepreth at 7.30pm. There is no meeting in August.

Next meeting on **20th October 2025.**