



SHEPRETH PARISH COUNCIL AGENDA

Dear Councillors, I hereby give you notice that the meeting of the Parish Council will be held on **Monday 17th November 2025 at Shepreth Village Hall at 7.30pm**. All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The Parish Councillors are: - Cllr Stone (Chair), Cllr Dutton (Vice Chair), Cllr Bast, Cllr Fisher, Cllr Maison, Cllr Pankhurst, and Cllr White. The County Councillor for Shepreth is Peter McDonald, District Councillors for Shepreth are Jose Hales and Sally-Ann Hart.

Kate Laugharne – Clerk

Date of Notice: 12th November 2025

Public Participation – The Council welcomes members of the public and the press to their meetings. At the beginning of the meeting, for 12 minutes (or 3 minutes per individual) members of the public may contribute their views and comments to the Parish Council relating to the business to be transacted at the meeting or suggest a topic for future discussion.

25/163 Apologies for absence.

To receive and approve apologies for absence.

25/164 Councillors' Declarations of Interest

To receive and declarations of interest for items on the agenda. (members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances)

- a) To receive any declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensations as appropriate.

25/165 Approval of Minutes

To approve the Minutes of the Parish Council meeting held on 20th October 2025.

25/166 County and District Councillor reports and updates.

For information.

25/167 Sustainable Shepreth

To note the report on ongoing activity from Sustainable Shepreth.

25/168 Planning Applications for consideration and agreement of response:

No new applications

25/169 Old School Field

To note latest position of development plans and to decide whether to plant shrubs along the fence.

25/170 Meldreth Road level crossing

To decide upon any further actions to be taken by SPC in connection with Network Rail's plans to carry out works on the level crossing.

25/171 Village hall development

To note current position of development plans and to approve a contractor to install loft and cavity wall insulation. To decide whether to promote the position of volunteer retrofit consultants within the village.

25/172 Community Energy Project

To approve acceptance of the GBECF grant towards a feasibility study into a community energy project. To approve a contractor to carry out this study.

25/173 Cyber insurance

To consider whether to renew the Cyber insurance, and if so, to decide upon a supplier.

25/174 Quiet lanes

To note information from CCC on the potential Quiet Lane between Fowlmere and Melbourn.

25/175 HR matters

To approve the HR committee's recommendations on changes in staff pay.

25/176 Grant applications

To consider and approve grant applications.

25/177 Request to use the Rec

To decide on whether to approve the request by a football team to use the Rec for matches.

25/178 Information on ongoing works in the village

For information

- Development of Camprop site, 12 Station Road
- Development of Kenzies Yard site, 6 Angle Lane
- Shepreth Spur of Melbourn Greenway
- Any other works

25/179 Financial matters

To review and approve monthly finance report for end of October.
To review and approve invoices to be paid.

Invoices to be paid:

Voucher No	Net	VAT	Total	Description	Supplier
133	£790.00	£158.00	£948.00	Play area repairs	Broadmead Leisure Ltd
132	£431.10	£0.00	£431.10	EV charger electricity costs Feb 25 to Nov 25	Shepreth Village Hall
130, 131	£953.05	£0.00	£953.05	Staff costs	Staff
129	£310.00	£62.00	£372.00	Verge maintenance	Herts & Cambs Ground Maintenance Ltd
128	£155.00	£31.00	£186.00	Grass cutting	Herts & Cambs Ground Maintenance Ltd

October payments not on October's agenda:

Voucher No	Net	VAT	Total	Description	Supplier	Comments
127	£3.00	£0.00	£3.00	Bank Service Charge	Lloyds bank	Direct debit
126	£165.80	£33.16	£198.96	Signage	Signmax AB	Bought on card
125	£10.00	£0.00	£10.00	CCTV monthly data	Giffgaff Ltd	Direct debit
124	£6.00	£0.00	£6.00	Bank Service Charge	Unity Trust Bank	Direct debit
123	£47.25	£9.45	£56.70	Street Lighting charges	SSE Energy Solutions	Direct debit
122	£43.23	£8.65	£51.88	Street Lighting charges	SSE Energy Solutions	Direct debit
121	£23.19	£0.00	£23.19	NEST pension	NEST	Direct debit
120	£11.00	£0.00	£11.00	CCTV monthly data	Tescos	Direct debit

RECEIPTS in October 2025

CCC grass cutting contribution	£ 387.79
EV charger income	£ 175.37
Lottery grant towards development of OSF	£ 4500.00

Bank Accounts at end of November 2025:

Unity Trust Current account	£ 51,505.25
Unity Trust Savings account	£ 82,639.61

Meetings are held on the third Monday of the month at the Village Hall in Shepreth at 7.30pm. There is no meeting in August.

Next meeting on **15th December 2025**.