



SHEPRETH PARISH COUNCIL AGENDA

Dear Councillors, I hereby give you notice that there will be an Annual Meeting of the Parish Council followed by an ordinary meeting to be held on **Monday 18th May 2026 at Shepreth Village Hall at 7.30pm**. All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The Parish Councillors are: - Cllr Downer, Cllr Dutton, Cllr Fisher, Cllr Maison, Cllr Pankhurst, Cllr Stone and Cllr White. The County Councillor for Shepreth is Peter McDonald, District Councillors for Shepreth are Jose Hales and Sally-Ann Hart.

Kate Laugharne – Clerk

Date of Notice: 13th May 2026

26/65 Election of Chair

To elect the Chair for 2026/27. The elected Chair will then sign the Declaration of Acceptance of Office.

26/66 Election of Vice Chair

To elect the Vice Chair for 2026/27.

26/67 Signing of declaration of office paperwork

Councillors to sign Declaration of Office paperwork following an uncontested election.

Public Participation – The Council welcomes members of the public and the press to their meetings. At the beginning of the meeting, for 12 minutes (or 3 minutes per individual) members of the public may contribute their views and comments to the Parish Council relating to the business to be transacted at the meeting or suggest a topic for future discussion.

26/68 Apologies for absence.

To receive and approve apologies for absence.

26/69 Councillors' Declarations of Interest

To receive and declarations of interest for items on the agenda. (members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances)

- a) To receive any declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensations as appropriate.

26/70 Approval of Minutes

To approve the Minutes of the Parish Council meetings held on 20th April 2026 and 28th April 2026.

26/71 Review and Adoption of Statutory Documents and Policies

- a) To review and approve the Standing Orders
- b) To review and approve the Financial Regulations
- c) To review and approve the inventory of land and other assets
- d) To review and approve the Council's and/or staff subscriptions to other bodies
- e) To review and confirm the arrangements for insurance cover in respect of all insurable risks.
- f) To review and approve councillors as bank signatories for the council's bank accounts
- g) To review and approve current Direct Debit payments.
- h) To agree dates for full council meetings up to and including the next annual meeting of the Council
- i) Review and approve the Council's Complaints Procedure
- j) Review and approve the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation
- k) Review and approve the Council's Equality Policy
- l) Review and approve the Council's Health & Safety Policy
- m) Review and approve the Council's Code of Conduct
- n) Review and approve the Council's IT policy, and authorisation of Councillors to use their own IT devices as long as they are compliant with the policy.
- o) Review of Grant Awarding Policy
- p) Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972

26/72 Review of Committees and working groups

To review committees and working groups

26/73 Council representatives to other groups

To review Councillor representation on other groups.

26/74 General Power of Competence

To consider SPC's eligibility for the General Power of Competence and to decide whether to adopt it.

26/75 County and District Councillor reports and updates.

For information.

26/76 Sustainable Shepreth

To note the report on ongoing activity from Sustainable Shepreth, and to consider their requests for actions by SPC.

26/77 Planning Applications for consideration and agreement of response:

PROPOSAL : Replacement gates and garage door

Site : 5 Angle Lane Shepreth Cambridgeshire SG8 6QJ

Reference : 26/01582/HFUL

Public access link <https://applications.greatercambridgeplanning.org/online-applications/PLAN/26/01582/HFUL>

PROPOSAL : Demolition of the existing single detached EX1 Building (formerly Use Class B1, now Class E) on the site and the introduction of a new single building comprising a purpose-built detached block of flats containing 25 units (Use Class C3)..

Site : Shepreth Research Park 29 Station Road Shepreth Cambridgeshire
Reference : 26/01721/PRIOR
Public access link <https://applications.greatercambridgeplanning.org/online-applications/PLAN/26/01721/PRIOR>

26/78 Climate and Nature Action Plan

To review and approve the latest Climate and Nature Action Plan.

26/79 Play equipment check

To review the annual RoSPA play equipment report and approve any necessary repairs.

26/80 East West Rail Consultation

To decide upon any response the current EWR Consultation (deferred from last month)

26/81 Information on ongoing matters

26/82 Financial matters

To approve the financial reports and all payments.

Invoices to be paid:

Voucher No	Net	VAT	Total	Description	Supplier
29, 30	£976.48	£0.00	£976.48	staff costs	Staff
28	£39.89	£0.00	£39.89	travel expenses Cllr Fisher to GBECF conference	Reimbursement to Cllr Fisher
27	£40.00	£8.00	£48.00	Grass cutting	Herts & Cambs Ground Maintenance Ltd
26	£795.00	£159.00	£954.00	Play area repairs	Broadmead Leisure Ltd
25	£309.00	£61.80	£370.80	Annual Play Area inspections	Playsafety Ltd
24	£11.00	£0.00	£11.00	Village hall hire	Shepreth Village Hall
23	£8,500.00	£1,700.00	£10,200.00	Fencing	Gilks Fencing Ltd
22	£175.00	£35.00	£210.00	Grass cutting	Herts & Cambs Ground Maintenance Ltd
21	£416.00	£83.20	£499.20	Dog and Litter Bins	South Cambs District Council
20	£310.00	£62.00	£372.00	Verge cutting	Herts & Cambs Ground Maintenance Ltd

19	£14.98	£3.00	£17.98	email storage	Cloud Next Limited
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April payments not on last month's agenda:

Voucher No	Net	VAT	Total	Description	Supplier
18	£3.00	£0.00	£3.00	Bank Service Charge	Lloyds bank
17	£5.82	£1.17	£6.99	Stationery	Amazon EU Sarl UL branch
16	£10.00	£0.00	£10.00	CCTV data	Giffgaff Ltd
15	£44.50	£0.00	£44.50	Clerk travel costs to GBECF conference	Rail Operator
14	£7.00	£0.00	£7.00	Bank Service Charge	Unity Trust Bank
13	£11.00	£0.00	£11.00	CCTV data	Tescos
12	£50.61	£10.12	£60.73	Street Lighting charges	SSE Energy Solutions
11	£26.15	£0.00	£26.15	NEST pension	NEST

RECEIPTS in April 2026

VAT refund	£ 4,604.88
First part of precept from SCDC	£ 25,000.00

Bank Accounts at end of April 2026:

Unity Trust Savings account	£ 49,213.59
Unity Trust Current account	£ 59,052.61

Meetings are held on the third Monday of the month at the Village Hall in Shepreth at 7.30pm. There is no meeting in August.

Next meeting on **15th June 2026**