



SHEPRETH PARISH COUNCIL AGENDA

Dear Councillors, I hereby give you notice that there will be a meeting of the Parish Council to be held on **Monday 20th July 2026 at Shepreth Village Hall at 7.30pm.** All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The Parish Councillors are: - Cllr Stone (Chair), Cllr Downer (Vice Chair), Cllr Dutton, Cllr Fisher, Cllr Maison, Cllr Pankhurst and Cllr White. The County Councillor for Shepreth is Peter McDonald, District Councillors for Shepreth are Jose Hales and Sally-Ann Hart.

Kate Laugharne – Clerk

Date of Notice: 15th July 2026

Public Participation – The Council welcomes members of the public and the press to their meetings. At the beginning of the meeting, for 12 minutes (or 3 minutes per individual) members of the public may contribute their views and comments to the Parish Council relating to the business to be transacted at the meeting or suggest a topic for future discussion.

26/92 Apologies for absence.

To receive and approve apologies for absence.

26/93 Councillors' Declarations of Interest

To receive and declarations of interest for items on the agenda. (members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances)

- a) To receive any declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensations as appropriate.

26/94 Approval of Minutes

To approve the Minutes of the Parish Council meeting held on 15th June 2026.

26/95 County and District Councillor reports and updates.

For information.

26/96 CANAP

- a. Shepreth Nature Recovery Plan – for information
- b. Bus and community transport survey – for information, and to consider a request to publicise the survey.
- c. New wellbeing workstream – for information
- d. Verge clearance – for information
- e. Parish emergency plan. Request for two named councillors to work with Sustainable Shepreth on an updated emergency plan.

26/97 Community Energy Project

Update, and to consider suggestions by the Working Group for community engagement.

26/98 Planning Applications for consideration and agreement of response:

No new applications.

To decide upon any SPC response to the recently decided applications at 29 Station Road. .

Proposal : Change of Use from Commercial, Business and Service (Use Class E) to 32 No. Residential Flats (Use Class C3) – PRIOR APPROVAL GRANTED

Site : 29 Station Road Shepreth Cambridgeshire SG8 6PZ

Reference : 26/01471/PRIOR

Public access link <https://applications.greatercambridgeplanning.org/online-applications/PLAN/26/01471/PRIOR>

PROPOSAL : Demolition of the existing single detached EX1 Building (formerly Use Class B1, now Class E) on the site and the introduction of a new single building comprising a purpose-built detached block of flats containing 25 units (Use Class C3)..- PRIOR APPROVAL REFUSED

Site : Shepreth Research Park 29 Station Road Shepreth Cambridgeshire

Reference : 26/01721/PRIOR

Public access link <https://applications.greatercambridgeplanning.org/online-applications/PLAN/26/01721/PRIOR>

26/99 Internal audit report

To consider the Council's response to recommendations made by the internal auditor.

26/100 Review of website accessibility**26/101 HR matters**

To consider any recommendations from the HR committee

26/102 Request for a litter bin

To consider a request for a litter bin at Dunsbridge Turnpike.

26/103 Mobile Vehicle Activated Sign (MVAS)

To consider the purchase of a solar panel for the MVAS

26/104 Public noticeboards

To decide upon a new site for the notice boards removed from the Village Hall.

26/105 Updates on ongoing matters

- a. Shepreth Spur of Melbourn Greenway
- b. Allotments
- c. Damaged tree on recreation field
- d. Antisocial behaviour
- e. Meldreth Road level crossing
- f. Any other matters

26/106 Financial matters

- a. To review and approve monthly finance report for end of June 2026

b. To review and approve payments

Invoices to be paid:

Voucher No	Net	VAT	Total	Description	Supplier
78,76	£964.87	£0.00	£964.87	Staff costs - Aug 26	Staff
77, 75	£964.87	£0.00	£964.87	Staff costs - July 26	Staff
74	£72.00	£14.40	£86.40	Mapping software	Local Authority Technology CIC - Parish Online
73	£175.00	£35.00	£210.00	Grass cutting	Herts & Cambs Ground Maintenance Ltd
72	£310.00	£62.00	£372.00	Cut of verges	Herts & Cambs Ground Maintenance Ltd
71	£175.00	£35.00	£210.00	Grass cutting	Herts & Cambs Ground Maintenance Ltd
70	£120.00	£24.00	£144.00	Play area inspections	Broadmead Leisure Ltd
69	£105.00	£0.00	£105.00	Election costs	South Cambs District Council
68	£30.00	£0.00	£30.00	Village hall hire	Shepreth Village Hall
67	£68.00	£0.00	£68.00	Village hall hire	Shepreth Village Hall
66	£11.00	£0.00	£11.00	Village hall hire	Shepreth Village Hall

June payments not on previous agenda:

Voucher No	Net	VAT	Total	Description	Supplier
65	£7.00	£0.00	£7.00	Bank Service Charge	Unity Trust Bank
64	£329.17	£65.83	£395.00	Planning application fee	PortalPlanQuest Limited
63	£52.30	£0.00	£52.30	NEST pension	NEST
62	£3.00	£0.00	£3.00	Bank Service Charge	Lloyds bank
61	£10.00	£0.00	£10.00	CCTV data	Giffgaff Ltd

60	£2.75	£0.00	£2.75	Refreshments for public meeting	Co Operative Group Ltd
59	£7.78	£1.56	£9.34	IT equipment	Amazon EU Sarl UL branch
58	£40.43	£8.09	£48.52	Street Lighting charges	SSE Energy Solutions
57	£11.00	£0.00	£11.00	CCTV data	Tescos

RECEIPTS in June 2026

Bank interest	£ 406.06
Drax Street lighting refund	£ 25.63

Bank Accounts at end of June 2026:

Unity Trust Savings account	£ 83,929.66
Unity Trust Current account	£ 36,016.24

Meetings are held on the third Monday of the month at the Village Hall in Shepreth at 7.30pm. There is no meeting in August.

Next meeting on **21st September 2026**